

**MINUTES OF THE MEETING OF THE  
ST MARGARET'S CE PRIMARY SCHOOL LOCAL GOVERNING BODY  
HELD ON THURSDAY 9th MARCH 2023  
AT 9.30AM  
VIA ZOOM**

Present: Rev Canon Ade Ademola (Chair) (AA)  
Mr Hilton Idahosa (HI)  
Mr Michael Lomotey (ML)  
Mr Alan Harris (AH)  
Mrs Sophie Bannon  
Mr Amir Lemouchi (AL)  
Mrs Elaine McDonald James (EMJ)  
Mr James Hollinsley (JH)  
Mrs Alisha Anderson  
Mrs Angela Alabbi  
Mrs Emma Cherry  
Ms Toyin Dairo

Clerk Ms Alison Brown

**Summary of agreements and actions:**

<b>Minute reference</b>	<b>Formal agreements and/or actions identified</b>	<b>Named person(s) for action(s) identified</b>	<b>Completion date</b>
3.1	Staff Governor election	AB	Next meeting
5.1.2	Share data from assessment week	SB	Next meeting

**1. WELCOME AND APOLOGIES FOR ABSENCE**

- 1.1 AA welcomed all and opened the meeting with a prayer
- 1.2 The Clerk confirmed that the meeting was quorate
- 1.3 Apologies were received and accepted from Beverley Hall and Toni Bankole

**2. DECLARATIONS OF INTEREST**

- 2.1 There were no declarations made pertaining to any of the agenda items for this meeting.

**3. GOVERNING BODY**

- 3.1 The Clerk confirmed that there would be an election for staff Governor ahead of the next meeting
- 3.2 Mrs Emma Cherry was confirmed as an associate member

**4. MINUTES**

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Chair's Initials:

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4.1 Governors received the minutes of the governing board meeting held on 1st December 2022 and agreed these to be an accurate record of the meeting.

## 5. SCHOOL ITEMS

5.1.1 SB presented on the headteacher reports. She stated a learning walk had taken place with herself AL and JH. Teachers were taking part in CPD to ensure all staff had the same focus and were working hard to ensure all pupils met targets.

5.1.2 Assessment week had just taken place, the results for this would be shared at the next meeting. Phonics had been a key focus for this term with a baseline of 18% on entry to year 1 which was now at 81.25%

### **ACTION: Share data from assessment week**

5.1.3 Saturday school continued to be successful, this was open to all of year 6 and pupil premium pupils from years 3,4 and 5. There would be a spring and summer school for those who were not making the expected progress

5.1.4 It was noted there had been 1 suspension this term, Early help was involved with this child and the school and LA were working with the family to ensure the child received the support that was needed.

5.1.5 It was noted there was some movement within the child protection plan, child in need plan and children with a social worker involved. This was due to children moving from one category to another and also a sibling from and already in the school.

5.1.6 A discussion took place around the strike action, with SB confirming that 2 days of Teacher strikes had taken place so far with another 2 scheduled. The school had not been closed for any of these and did not expect to be however there were a significant number of classes that were not in school on these days. Any class that was closed had been set work on google classroom on social and environmental issues.

Thanks were noted to all staff from the Governing body for their continued hard work

## 5.2 SDP mid year review

Governors acknowledged receipt of this item

## 5.3 Pupil Premium review

Governors acknowledged receipt of this item

5.3.1 It was noted that it had been noticed that the basics had been the biggest issue in year 2 SATs so this had been the focus with the pass mark of 0% in autumn being converted to 36% in Spring.

5.3.2 TSNP arithmetic tests had successfully been introduced to help pupils master the skills needed by the end of KS1

5.3.3 It was noted that the most vulnerable children were consistently monitored to ensure they were not falling behind, any pupil struggling would be invited to booster sessions. Attendance was improving in this group due to engagement with families and outside agencies. Specific CPD on how to enable children to engage persistently had also taken place to give teachers the tools to assist them with this.

5.3.4 It was noted that whilst the statutory requirement was that all PP funds were spent on vulnerable pupils, as a Trust more was spent in this area as part of the core christian vision to give every child an education. Additional funding was provided to ensure this with Easter school, summer school and additional resources provided.

## 5.4 Sports Premium review

Governors acknowledged receipt of this item

5.5 EYFS report

Governors acknowledged receipt of this item

5.6 SEND report

Governors acknowledged receipt of this item

5.6.1 It was noted that all 3 SENCO's across the Trust were taking part in a nationally recognised qualification, this involved a lot of theory but they are able to apply this once back in school to help outcomes

5.7 Eco report

Governors acknowledged receipt of this item

5.8 Health and Safety report

Governors acknowledged receipt of this item

5.9 Ofsted report-verbal

5.9.1 The last inspection had been in 2019 with a Good rating achieved. The inspections were on a 4 yearly cycle so a visit could be expected in the next year and would be a 2 day inspection that could lead to a further section 5. It was noted that the school believed it could achieve outstanding.

5.9.2 SLT were meeting weekly to focus on rapid and sustained improvements on areas targeted on the Ofsted actionlist. These were areas noted on the previous inspection as areas for improvement. STEM was a particular focus area with children being able to show a deeper understanding. Robot workshops had been organised at Imperial College and had been a huge success.

5.10 GDPR compliance visit report

Governors acknowledged receipt of this item

**6. Governor visit**

6.1 AA had visited the school this week. She noted that the school council had delivered a presentation and were very confident speaking about the improvements they want in school and the ways they could help support those pupils who are unable to speak English. She visited a number of classes and spoke to children in each year. All were enthusiastic and able to articulate what they were doing.

AA Noted she was very impressed with these students and the school as a whole

**7. POLICIES**

Governors ratified the following Policies:

Complaints Policy  
Computing and ICT POP  
DBS POP  
EAL Policy  
Educational Visits  
Gifted and Talented  
Geography  
Handwriting Policy  
History  
Homework  
Literacy

Chair's Initials:
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Volunteer and Student POP  
Science  
Maths POP  
Asthma POP  
Display Policy  
Collective Worship  
Staff Handbook

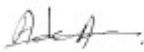
**8. DATE AND AGENDA ITEMS FOR THE NEXT MEETING**

7.

11.1 Date of next meeting 6th July 2023 9.30am via Zoom

The meeting closed at 11am.

Chair: ...Canon Ade Ademola..... (print)

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Date: .....6th July 2023.....

Chair's Initials:     
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