



Welcome to our SEND Information Report. All governing bodies of maintained schools and maintained nursery schools have a legal duty to publish information on their website about the implementation of the governing body's or the proprietor's policy for pupils with SEND. The

### What is SEND?

At different times in their school life, a child or young person may have a special educational need. The Code of Practice 2014 defines Special Educational Needs and Disabilities (SEND) as follows:

*'A child or young person has SEND if they have a learning difficulty or disability which calls for special education provision to be made for him or her. A child or compulsory school age or a young person has a learning difficulty or disability if he or she:  
Has a significantly greater difficulty in learning than the majority of others the same age, or  
has a disability which prevents or hinders him or her from making use of facilities of kind generally provided for others of the same age in mainstream schools or mainstream post-16 institutions.'*

Children may have a need or a delay in 1 or more of the following areas:

- Communication and interaction.
- Cognition and Learning.
- Social, emotional and mental health.
- Sensory and/or physical.

### How do we identify SEND?

Your child's progress is continually monitored by his/ her class teacher. Progress is monitored against both age-related expectations and the pupil's own personal learning targets. If we have a concern, we will call to arrange a meeting to discuss this with you and put support plan in place for your child.

Parents' views are very important to use and if at any stage you are concerned about your child's health, wellbeing or academic progress please speak to your children class teacher to discuss your concerns further.

information is updated annually.



## **LEVEL 1 – Personalised Learning and High Quality Teaching, with individual targets**

Every child in our school has the right to high quality teaching and individual targets. Teachers are able to identify and provide for pupils with special educational needs. All pupils will have access to an appropriately differentiated curriculum and receive their full entitlement to any support identified (as far as this can be controlled by the school). All pupils are fully integrated into the activities of the school so far as is reasonably practical and compatible with the efficient education of pupils with whom they are educated. Curriculum planning and assessment takes account of the type and extent of any difficulty experienced by any pupil. Pupils are encouraged to take responsibility with us for their learning. Pupils' difficulties are identified as early as possible. Parents are informed and involved as partners in their children's learning.

Our Federation follows the 2010 Equality Act (amended 2012) and our accessibility policy can be found on our schools' website: <https://www.st-margarets-barking.org.uk/policiesb24798c0>

## **LEVEL 2 - Monitoring**

If a child reaches **LEVEL 2** of the tree when a **staff member or parent approaches the SENDCO with a concern** in 1 or more of the 4 areas of SEND: Communication and interaction, Cognition and Learning, Social, emotional and mental health, Sensory and/or physical.

Following this concern the following steps will be made in **LEVEL 2**-

- Teacher observations in class.
- Observations made by the SENDCO.
- Teacher/parent/SENDCO meetings.

Your child's progress can be discussed by the class teacher and/or the SENDCO at **parent evenings and parent drop-ins**. Details of which can be found on the schools' websites.

**SENDCO (Kadeine Lawrence)** has over 8 years of experience teaching across all key stages. She is a qualified SENDCO with a graduate degree in Psychology. She is able to provide guidance, support and strategies for children with SEND across the school.

Beverly Hall, our Executive Head Teacher, is also in possession of the SENDCO qualification.

**If you have a concern regarding your child, you may contact St Margaret's SENDCO: Kadeine Lawrence on 020 8520 0612 or email: [kadeine.lawrence@genesistrust.net](mailto:kadeine.lawrence@genesistrust.net)**

## **LEVEL 3 – SEND Support (Interventions)**

Once a child has been identified as having a difficulty or delay in 1 or more of the 4 areas of SEND (Communication and interaction, Cognition and Learning, Social, emotional and mental health, Sensory and/or physical.), they will be placed in a suitable intervention ran by a member of our support staff or teaching staff. Our support staff are all highly trained in a range of SEND interventions including Lego therapy, speech and language and understanding Autism.

Regular reviews of these interventions will take place each term alongside the class teachers' assessments. The frequency of their intervention may be increased or decreased and this will be in accordance with their progress. Parents will be informed of the interventions their child are attending and be given a support Plan, which outlines the support each term.

#### **LEVEL 4 – SEND Support (External Agency Involvement)**

If a child continues to show difficulties in 1 or more of the 4 areas of SEND, a referral may be made to an outside agency. All referrals are made with parent/carer consent.

Agencies currently being used across the school include:

Speech and Language Therapy  
Paediatrician  
Early Help  
CAMHS  
Occupational Therapy  
Social and Communication Clinic  
Educational Psychologists.

All available outside agency details can be found within the Barking and Dagenham SEND Local Offer:

<https://www.lbnd.gov.uk/local-offer>

#### **How do we consult parents of children with SEN and involve them in their child's education?**

Parents of children with SEN are consulted regularly through phone calls and meetings with the SENCo and class teachers, person centred reviews (annually), home and school contact books.

The SENDCo will make herself available at parent evenings and other events to discuss their children's educational progress and wellbeing. She is also available after school to discuss any SEN related concerns.

#### **How do we consult young people with SEN and involve them in their education?**

Students are involved in their own learning by attending target review meetings, where appropriate, and they are given regular student voice opportunities. Teachers and staff give consistent lesson feedback, in order to get students communicating and making suggestions on how to improve their learning experience. SEN students are also offered key sessions with the learning mentor to discuss any concerns they have and share their opinions on how best we can support their needs. There are also opportunities for SEN students to be on the school council to voice their views. At the end of every term, the SEN pupils are invited to complete a SEN questionnaire.

#### **LEVEL 5 – Education, Health and Care Plan (EHCP)**

This type of support is available for children whose learning needs are severe, complex and lifelong. This is usually provided via an Education, Health and Care Plan (EHCP). This means your child will have been identified by professionals as needing a particularly high level of individual or small-group teaching. This type of support is available for children with specific barriers to learning that cannot be overcome through interventions Level 3 or 4.

The process for obtaining an EHCP is as follows:

• This school (or you) can request that Local Authority Services carry out a statutory assessment of your child's needs. This is a legal process which sets out the amount of support that will be provided for your child.

• After the request has been made to the "Panel of Professionals" (with a lot of information about your child, including some from you), they will decide whether they think your child's needs (as described in the paperwork provided) seem complex enough to need a statutory assessment. If this is the case, they will ask you and all professionals involved with your child to write a report outlining your child's needs and request it to panel for further investigation. If they do not think your child needs this, they will ask the school to continue with the current support.

• After the reports have all been sent in, the Panel of Professionals will decide if your child's needs are severe, complex and lifelong. If this is the case, they will write a draft Education Health Care Plan (EHCP).

• The draft EHCP will outline the number of hours of individual/small group support your child will receive and how this support should be used, and what strategies must be put in place. It will also have long and short-term goals for your child.

#### **What is our approach to teaching children and young people with SEN?**

Approaches and strategies for teaching children and young people with SEN include high quality teaching by staff who are either SEN trained or supported by the SENDCO. The curriculum across all year groups is broad, balanced and accessible for all SEN students. Classwork is personalised and tailored for SEN students so they can access the National Curriculum. There are opportunities for students to work in smaller groups, as well as 1:1 extra support with SEN TA's. Literacy and Maths interventions, such as Accelerated Reader and Toe by Toe, are running for SEN students. There are also before and after school targeted interventions for SEN students.

For more detailed information on the interventions available, please see the following document:

<https://irp-cdn.multiscreensite.com/de4485f8/files/uploaded/SENDOverviewOfProvision2019.pdf>

### **How are adaptations made to the curriculum and the learning environment of children and young people with SEN?**

Classwork is personalised for SEN students in order for them to access the curriculum. Examples of this include the use of visual aids, modified learning objectives, outcomes and learning scaffolds. A variety of resources are supplied and used in class to support students achieve. These include, visual prompts, vocabulary lists, to-do-lists, now and next boards, etc.

### **How are staff trained to support students with SEN?**

All staff at St Margaret's have received in-house INSET training for SEN and ASC. SEN training provided by outside agencies, such as speech and language therapist and educational psychologists, are also organised. Support staff have received regular SEN training, and the school receives regular outreach support from Whitefield outreach service. The SENDCO and a number of support staff have qualifications in Positive Handling and The Structured Approach (ASD strategies). There are also weekly CPD sessions for all SEN support staff.

### **How do we assess and review children and young people's progress towards outcomes?**

The progress of SEN students is closely monitored and data and reports are released and assessed termly during the autumn, spring and summer term. This is recorded and monitored closely, resulting in interventions being established and added where students need additional support in their learning. The SENDCO will also be available during parent's evenings to share the data and to discuss progress with the parents/carers.

### **What SEN equipment and Facilities can we offer at St Margaret's?**

In order to enter the school building, there is a small step, which will allow entry to the school office.

There are two designated disabled toilets available, both of the ground floor.

Children requiring specific equipment due to an impairment will be assessed in order to gain the support they require. Consultation from outside agencies or the school nurse may be carried out to assess the needs and to provide teachers with training and support needed to ensure the equipment is used effectively. Adaptations to the curriculum will also be made in line with the advice given.

### **What support do we provide for improving SEMH (Social, Emotional and Mental Health) needs?**

There are a variety of systems put in place to support social and emotional development. The school can make referrals to CAHMS, as well as having a learning mentor to support students SEMH needs. Early Help is another provider which the school has bought into. They provide immediate access to a social worker to support both students and their families when there is an urgent need for this to happen. We have a fortnightly speech and language therapist, as well as a learning mentor who runs both social skills and friendship groups. Each student has a student support plan and behaviour plan, where required, which is shared with all the school staff.

Bullying is consistently monitored; there are frequent assemblies on faith, equality, caring, truth, wisdom, forgiveness and respect.

### **What arrangements are in place for handling complaints from parents of children with SEN about the provision made at the school?**

Where parents and carers have serious concerns about the SEND provision of their child in our school, we encourage them to follow our SEND complaint policy which can be located on our website: <http://www.st-margarets-barking.org.uk/>

### **Which external services are available to the school?**

Educational Psychologist  
School nurse  
Speech and language therapist  
Child and Adolescent Mental Health Service (CAMHS)  
Paediatricians  
Occupational Therapist  
Advisor teachers for Visual / Hearing Impaired  
Early Help

### **Where can I find the local offer?**

The local offer for students with SEN can be found on the website. This will give a clear guidance as to which outside agencies are available within Waltham Forest SEND Local Offer:  
<https://www.lbbd.gov.uk/local-offer>

### **What external services can parent/carers access for support?**

Within Barking and Dagenham, there are many additional services that parents and carers can access. These include:

Carers of Barking and Dagenham [www.carerscentre.org.uk](http://www.carerscentre.org.uk)

Sycamore Trust [www.sycamoretrust.org.uk](http://www.sycamoretrust.org.uk)

Health way centre [www.lbbd.gov.uk/the-heathway-centre](http://www.lbbd.gov.uk/the-heathway-centre)

Just Say Parent/ Carer Forum [www.justsayparentforum.co.uk/](http://www.justsayparentforum.co.uk/)

Autism links

[www.autismlinks.co.uk/support-groups/group-support-east-of-england/barking-dagenham-parent-partnership-service](http://www.autismlinks.co.uk/support-groups/group-support-east-of-england/barking-dagenham-parent-partnership-service)

Early Help [www.lbbd.gov.uk/early-help-and-support-for-families](http://www.lbbd.gov.uk/early-help-and-support-for-families)

Further information about services within the local authority can be found here:

[www.lbbd.gov.uk/sites/default/files/attachments/Useful-contact-numbers-for-parents.pdf](http://www.lbbd.gov.uk/sites/default/files/attachments/Useful-contact-numbers-for-parents.pdf)

If you do have any queries, please do not hesitate to contact the school office on 020 8594 4003 and ask for one of the following members of staff:

- Frank Crawford (SENDCo)
- Sophie Newman (Head of School)
- Amir Lemouchi (Headteacher)

